

**Summary Report for Individual Task
805D-210-7101
Develop UMT Training Plan
Status: Approved**

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD5 - This product/publication has been reviewed by the product developers in coordination with the Fort Jackson foreign disclosure authority. This product is releasable to students from all requesting foreign countries without restrictions.

Condition: Given a non-tactical environment, unit mission essential task list (METL), the Army Universal Task List (AUTL), training guidance from the Chief of Chaplains, ACOM, ASCC or DRU Command Chaplain, and commanders; chaplain and chaplain assistant task lists; assessment data on UMT performance; unit training calendars; and access to reference material. This task should not be trained in MOPP 4.

Standard: Develop a written UMT training plan listing all UMT tasks to be trained over a 12 month period. Ensure training plan includes all the following items: a prioritized list of task titles and their numbers, references, TADSS, trainer, method of training, and set-up requirements for each task to be trained.

Special Condition: None

Safety Risk: Low

MOPP 4: Never

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| Task Statements |
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Cue: This step is cued by training needs analysis shortfalls, quarterly training requirements, higher headquarters mission requirements or as directed by the senior chaplain.

DANGER

None

WARNING

None

CAUTION

None

Remarks: An important optional source of training guidance is the FORSCOM UMT specific training guidance.

Notes: All required references and technical manuals will be provided by the local Command.

Performance Steps

1. Identify UMT training required by guidance and performance assessment.

a. Review unit commander, higher HQ command chaplain and Chief of Chaplains training guidance as well as unit METL, AUTL, and chaplain and chaplain assistant task lists.

b. Record all projected collective task training events and field exercises, simulations and combat training center (CTC) rotations along with unit and UMT collective tasks to be trained.

c. Determine list of individual chaplain and chaplain assistant tasks to be trained prioritized by synchronization with projected collective task training and based on prior performance assessment.

2. Identify all live, virtual, constructive and gaming training aids, devices, simulators and simulations (TADSS) needed to best replicate the complex Operational Environment conditions required for unified land operations METL training.

3. Determine the appropriate trainer and most effective method of identified UMT training requirements.

4. Determine references and all set-up requirements to conduct training (facilities, equipment, personnel, and training support materials).

5. Include time in the training plan for feedback and after action review (AAR) for every training event planned.

6. Write a UMT training plan that includes what tasks will be trained as well as when and where the training will be conducted. Additional required information is who will be trained and the name(s) of those conducting the training as well as needed reference(s), presentation materials, the uniform for students and presenter and any coordinating remarks.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: Score Soldier a GO if their written UMT training plan covers a 12 month period, lists task titles and numbers as well as needed references, TADSS, appropriate trainer, method of training, and set-up requirements for each task to be trained. Score the Soldier NO GO if their plan omits any of these required items. If the Soldier receives a NO GO tell him/her which item is missing and retest.

Evaluation Preparation: Tell the Soldier: Develop a written UMT training plan which includes all tasks to be trained over a 12 month period. Include task titles and numbers as well as needed references, TADSS, appropriate trainer, method of training, and set-up requirements for each task to be trained.

| PERFORMANCE MEASURES | GO | NO-GO | N/A |
|--|----|-------|-----|
| 1. Identified list of chaplain and chaplain assistant tasks to be trained over a 12 month period. | | | |
| 2. Identified all TADSS needed to conduct each task to be trained. | | | |
| 3. Determined the appropriate trainer and method. | | | |
| 4. Determined references and all set-up requirements needed to conduct training. | | | |
| 5. Included time in the training plan for feedback and AAR from participants. | | | |
| 6. Wrote the training plan including all needed information regarding planned training: what, when, where, who (intended audience and trainer), uniform (students and presenter) and coordinating remarks. | | | |

Supporting Reference(s):

| Step Number | Reference ID | Reference Name | Required | Primary |
|-------------|--------------|---|----------|---------|
| | AR 165-1 | Army Chaplain Corps Activities | Yes | No |
| | ATP 1-05.01 | RELIGIOUS SUPPORT AND THE OPERATIONS PROCESS http://armypubs.army.mil/doctrine/DR_pubs/dr_a/pdf/atp1_05x01.pdf | Yes | Yes |
| | ATP 1-05.03 | RELIGIOUS SUPPORT AND EXTERNAL ADVISEMENT | No | No |
| | CCH 2015-16 | Chief of Chaplains' (CCH) Training and Leader Development Guidance for Fiscal Year (FY) 2015-16 | Yes | Yes |
| | FM 1-05 | Religious Support | Yes | No |

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT. Environmental protection is a continual process. Always be alert to ways to protect our environment and reduce waste.

Safety: In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination. Everyone is responsible for safety. A thorough risk assessment must be completed prior to every mission or operation.

Prerequisite Individual Tasks : None

Supporting Individual Tasks : None

Supported Individual Tasks : None

Supported Collective Tasks : None